

**CIRCULAR**

Sub:-Arrangement of works in PWD (Roads & Bridges) – Review by the Minister for Finance and works -Instructions to be followed- reg

The Minister for Finance and works held a detailed review on the arrangements of works in PWD (Roads & Bridges) on 19.06.2010. Following directions based on the decisions taken during the review meeting, are issued to all departmental officers for immediate compliance.

**1) Road Maintenance: -**

All repairs works such as pot hole filling, premonsoon works etc should be completed before 05.07.2010. All works, other than Ordinary Repairs, not arranged, ie yet to be tendered, may be taken up only after prioritizing the works to be done. Hence arrangements of such works may be kept in abeyance. All departmental officers should prepare unit level action plan to ensure that all the roads under their control are made trafficworthy by August 2010. The Superintending Engineers will ensure section wise arrangements of works and works so arranged will be sanctioned sanction will be accorded ex post facto. Sanction of special Imprest of Rs.50000/- is being granted to all Assistant Engineers. Recoupment of imprest may be done promptly.

**2) Media Management:**

All departmental officers should ensure that the public at large, people representative etc are given awareness of the road repair works done by the department then and there are. Following media management works are to be undertaken with immediate effect,

- i. The departmental officers may take photographic evidence of the repair works done. The photos may be taken using mobile phones or any other means before and after the repair works. The photos may be stored in C.Ds for future use.
- ii. A list of works taken up at Section level may be uploaded to P.W.D. web site each week. The Assistant Engineers would be given access to P.W.D. website

shortly. The details given should include Name of Road (with chainage), Constituency, Status of Patch work, action taken and date of completion. The monitoring of uploading of these details promptly in each division should be watched by the Head draftsman of each division he should ensure prompt compliance of these instructions.

- iii. The sub divisional officers should prepare a detailed weekly action taken report on press reports on road damages and submit the same with copies of press cutting to the Division. The Sub Division wise information may be consolidated by the Divisional officer and forwarded to the office of the Minister for Finance and Works along with the copies of the press cutting each week. The Technical Assistant of the Division will monitor submission of these details and ensure prompt submission of these reports. Copy of the action taken report may be submitted to Superintending Engineer and Chief Engineer also.

**3) Newly Declared Roads: -**

Numerous complaints have been received on the selection of 7385 Kms of O.D.Rs which were recently converted to M.D.Rs. A list of those roads which don't have the minimum width of 8m as per M.D.R. norms are to be prepared. Hence the take over proposal ordered is kept in abeyance. The Division wise list may be submitted to this office with in 10 days. The patch work on these roads may done to ensure their trafficworthiness. The works already arranged on these roads may continue but no fresh original works are to be taken on these roads until further government orders.

**4) Arrangement of works based on SoR 2010: -**

No tender excess is to be granted for works arranged based on 2010 SoR. The officer inviting tender should resort to retender in all cases where tender excess is quoted immediately. They should not recommend such cases to higher authorities.

**5) Data on tender excess & Tender deduction allowed; -**

The Minister for Finance and Works intends to review the details of tender excesses and tender deductions quoted by the Contractors during the last two years. The details of tender excess / deductions allowed in P.W.D. for the last two years may be furnished within 10 days. The works may be grouped technical sanction limit wise with details extra commitments / savings. The details of Plan and Non plan works may be shown separately.

**6) List of ongoing works: -**

A list of Plan works that are in progress with details such as name of work,

Contract PAC, Name of Contractor, date of Commencement as per agreement, Probable date of completion, and reason for delay should be submitted division wise within 10 days.

**7) Cash flow Statement: -**

A new system of reporting financial commitment in P.W.D. is to be introduced. Hence the expenditure of the P.W.D. is to be forecasted and reported to Finance Department. Therefore each division is to be submit a monthwise statement of projected expenditure expected for the balance months of the year 2010-11. The requirement under Stimulus Package, Plan scheme works, NABARD Works, Non Plan maintenance works, etc should be included in the proposed statement.

**8) Projection on the Resurfacing works: -**

The division wise priority list of roads to be resurfaced should be submitted to the undersigned within 2 weeks. The details of road, amount required should be furnished along with the bar chart.

**9) Stimulus Package Scheme works: -**


The up-to-date status report of Stimulus Package works may be furnished to the undersigned within one week.

**10) Categorization of Roads ; -**

A sub division wise list of roads taking in to consideration of the road condition may be prepared on a 5 points scale grading viz; Very Bad, Bad, Fair, Good and Very Good. The list of roads may be prepared as in road register.

**Kindly note that all the above details may be prepared in MS Excel format (Times New Roman – 12) and submitted to this office along with soft copy.**

Thiruvananthapuram,  
22.06.2010.

  
**T. Baburaj,**  
Chief Engineer,  
Roads & Bridges.

To  
All Superintending Engineers, R&B .....Circle,.....  
All Executive Engineers, R&B Division, .....

  
AEB

Ex-Engineer, IT -

He is directed to make arrangements to provide access to website for AEB immediately.